

Hainworth Wood Community Centre

Charity number 1161769

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Hainworth Wood Community Centre

Annual Report and Financial Statements for the year ended 31 March 2022

Contents	Page
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

Prepared by West Yorkshire Community Accountancy Service CIO

Hainworth Wood Community Centre

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Anna Dixon	Chair	Appointed 16 December 2021
Claire Lockyer	Trustee	Resigned 21 November 2022
Lisa Robinson	Trustee	Appointed 5 May 2021
Rana Begum	Trustee	Appointed 5 May 2021
Keith Davies	Trustee	Appointed 21 February 2022

Charity number 1161769 Registered in England and Wales

Registered and principal address	Bankers
Hainworth Wood Community Centre 109 Hainworth Wood Road Keighley BD21 5NG	Yorkshire Bank 73 North Street Keighley

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 May 2015.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed for a term of three years at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

To further or benefit the residents of Hainworth Wood and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and advancement of community development.

Hainworth Wood Community Centre

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance

During the year ending March 2022 the Centre has successfully completed major building works and reopened to the community.

In the early part of the year the Centre remained closed to the public. We continued to run an emergency food parcel scheme from the building. Having secured further financial support the roof was replaced by a competent contractor in November/ December.

Throughout January and February the building was cleared out and cleaned up in readiness for reopening. All health and safety measures were checked before reopening the building to the public on 24th February. A community engagement event was held on 26th February at which local people were invited to share their views on what activities they would like to see. Local stakeholders and community organisations were also invited along to meet us and we have built up excellent relationships.

We secured funding to provide family food parcels during February half term and again during the Easter holidays. We contacted local schools and other organisations to identify families who were in need of support.

We held a successful Easter Fair with stalls and games attracting a large number of people into the centre and raising essential funds.

By the end of the financial period, using existing grant monies we were able to develop plans to start activities including:

- A conversation café
- After School Club
- Exercise classes
- Luncheon Club

During this period we recruited two new trustees to join the Board and held a strategy and development day in March. We made a serious incident report to the Charity Commission on 31 January concerning the failure of the roof repairs and resignation of the previous trustees. We have undertaken a Governance Review with support from Community Action Bradford & District and have sought to address issues arising throughout the year and provided regular updates to the Charity Commission.

Financial review

The net receipts for the year were £11,093, including net receipts of £9,848 on unrestricted funds and net receipts of £1,245 on restricted funds after transfers.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due. Like every organisation/charity we have the cost of living crisis to deal with but we are confident that we will get through this with the warm space grant provided by Bradford Council

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £26,454.

The trustees have agreed a reserves policy and have decided that they would look to maintain reserves which cover between three and twelve months running costs (which equates to between £7,450 and £29,800 based on 2021/2022 payments) as well as having sufficient monies available to cover periodic capital costs for the maintenance and repair of the Centre.

Approved by the board of trustees on 16/1/2023

Anna Dixon (Trustee)

Hainworth Wood Community Centre

Independent examiner's report to the trustees of Hainworth Wood Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

19/1/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Hainworth Wood Community Centre
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	10,280	30,615	40,895	32,600
Total receipts		<u>10,280</u>	<u>30,615</u>	<u>40,895</u>	<u>32,600</u>
Payments					
Premises expenses		-	16,958	16,958	23,351
Foodbank		-	7,549	7,549	250
Utilities		-	1,743	1,743	2,062
Telephone		-	865	865	883
Freelance workers		-	145	145	1,103
Insurance		-	472	472	
Equipment		-	1,638	1,638	10
Consumables		-	-	-	171
Youth expenditure		-	-	-	45
Dart expenditure		-	-	-	212
Independent examination		432	-	432	432
Total payments		<u>432</u>	<u>29,370</u>	<u>29,802</u>	<u>28,519</u>
Net income / (expenditure)		9,848	1,245	11,093	4,081
Fund balances brought forward		<u>16,606</u>	<u>18,320</u>	<u>34,926</u>	<u>30,845</u>
Fund balances carried forward	(3)	<u>26,454</u>	<u>19,565</u>	<u>46,019</u>	<u>34,926</u>

Hainworth Wood Community Centre

Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	26,304	19,565	45,869	34,776
Cash in hand	150	-	150	150
Total cash funds	<u>26,454</u>	<u>19,565</u>	<u>46,019</u>	<u>34,926</u>

Amounts owed to the charity

BT prepayment	£
Insurance prepayment	125
	<u>357</u>
	<u>482</u>

Assets retained for the charity's own use

Computer and software

Liabilities

Independent examination	£
Rent	432
	<u>50</u>
	<u>482</u>

The financial statements were approved by the board of trustees on 16/1/2023

Anna Dixon (Trustee)

Hainworth Wood Community Centre

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Hainworth Wood Community Centre
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	10,000	29,315	39,315	12,335
The Clothworkers' Foundation	-	1,300	1,300	-
Keighley Big Local	-	-	-	3,100
Keighley Town Council	-	-	-	3,650
Leeds Community Foundation	-	-	-	8,110
Peoples Postcode Lottery	-	-	-	4,120
Other donations	280	-	280	1,285
	<u>10,280</u>	<u>30,615</u>	<u>40,895</u>	<u>32,600</u>

3 Restricted funds	Balance b/f	Receipts	Payments	Transfers	Balance c/f
	£	£	£	£	£
BMDC Day Opportunities Fund	4,504	-	-	-	4,504
Keighley Big Local	100	-	-	-	100
Incommunities	1,330	-	-	-	1,330
Keighley Community Health	8,110	-	-	-	8,110
Peoples Postcode Lottery	4,120	-	-	-	4,120
Rachel Neild Food Programme	156	-	156	-	-
BDMC Food bank	-	8,680	7,393	-	1,287
Roof fund	-	15,800	15,800	-	-
The Clothworkers' Foundation	-	1,300	1,300	-	-
BMDC Community Buildings	-	4,835	4,721	-	114
	<u>18,320</u>	<u>30,615</u>	<u>29,370</u>	<u>-</u>	<u>19,565</u>

Fund name

Purpose of restriction

BMDC Day Opportunities Fund	Funding for the Dart over 55 project.
Keighley Big Local	For setting up new groups and activities, fun day, sign and contribution to a speaker set.
Incommunities	For the provision of IT equipment.
Keighley Community Health	Towards promoting healthier lifestyle by holding clubs and classes.
Peoples Postcode Lottery	Towards children's after school club.
Rachel Neild Food Programme	Towards a food programme.
BDMC Food bank	Towards a food programme.
Roof fund	To repair the centre roof.
The Clothworkers' Foundation	To contribute towards the cost of a new cooker.
BMDC Community Buildings	To support the running costs of the Centre.

Hainworth Wood Community Centre
Notes to the accounts continued
for the year ended 31 March 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Jigsaw	Company owned by husband of trustee	Premises repairs	400	-
			<hr/>	<hr/>
			400	-